

PURCHASING & LICENSING COMMITTEE

12-0152R

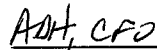
RESOLUTION AUTHORIZING A THREE-YEAR LEASE AGREEMENT WITH TOSHIBA BUSINESS SOLUTIONS, INC., IN THE AMOUNT OF \$136,254.84 PER CONTRACT YEAR, FOR A TOTAL CONTRACT AMOUNT OF \$408,764.52.

CITY PROPOSAL:

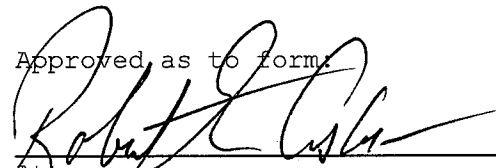
RESOLVED, that the proper city officials are hereby authorized to enter into a three-year agreement with Toshiba Business Solutions, Inc., for the lease and maintenance of copiers as needed in accordance with Minnesota State Swift Contract 23628 (5) specifications and pricing for a total of \$136,254.84 for each contract year of years 2012-2013, 2013-2014, and 2014-2015, payable from General Fund 110, Transfers and Other Functions 700, Citywide Communications 1403, and Copier, Printer Lease and Supplies 5356.

Approved:

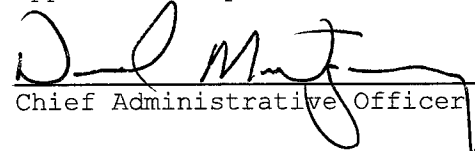

Department Director

Purchasing Agent 


Approved, as to form:


Attorney

Approved for presentation to council:


Chief Administrative Officer

Approved:


Auditor

MIS/PRCH AH:le 03/21/2012

STATEMENT OF PURPOSE: This resolution authorizes the city to enter into a three-year lease agreement with Toshiba Business Solutions, Inc., via Minnesota State Swift Contract 23628 in the amount of \$136,254.84 per contract year, for three contract years, to be paid from the general fund.

The centralized printing project will serve to standardize and centralize all print services for all city departments and will result in more efficient printing costs for the city. This project is also one of the many energy conservation projects, as it will allow for significant energy reduction through the use of fewer, more efficient devices. This project was included in the city's management information systems business plan.

Toshiba Business Solutions, Inc., has an office in Duluth, Minnesota.

Requisition 12-0238